

# **WISCONSIN WORKS (W-2) CONTRACT AND IMPLEMENTATION (C&I) COMMITTEE**

201 E Washington Ave., GEF 1, Room D203

Madison, WI

October 22, 2004

10:00 AM - 12:00 PM

## **MINUTES**

**Chair:** Bill Clingan, DWS Division Administrator

### **W-2 Agency Representative Attendees:**

Barb Berlin	Capitol Consortium	Mary Lontkowski	Marathon County DET
Linda Brandenburg	OIC-GM	Marilyn Putz	Kaiser Group
Anne Carrell	PAW Consortium	John Rathman	Outagamie County
Susan Fergus	Racine County	Gary Rudzianis	ACS
Deb Hughes	Southwest Consortium	Jerry Stepaniak	MAXIMUS
Ed Kamin	Kenosha County	Cindy Sutton	Rock County
Tina Koehn	UMOS		

### **Other W-2 Agency Attendees:**

Kelly Blaschke	MAXIMUS	Wanda Montgomery	MAXIMUS
Kevin Loef	Kenosha County	Sharon Oldenburg	Rock County
Lisa Omen	Forward Services Corp	John Wilberding	MAXIMUS

### **DWD Staff Attendees:**

Brenda Bell-White, DWS/BW-2  
Nancy Buckwalter, DWS/BW-2  
Gary Denis, DWS/BWP  
Ron Hunt, DWS/AO  
Jill Jokela, ASD/BITS  
Jane Kahl, DWS/BW-2  
Joan Larson, DWS/BDS

Pat McDonnell, DWS/AO  
Kelly Millard, DWS/BDS  
Jude Morse, DWS/BW-2  
Anna Oehler, DWS/BWI  
Janice Peters, DWS/BW-2  
Jacquie Piraino, DWS/BDS

Greg Smith, ASD/AO  
Tom Smith, ASD/BB  
Mike Soref, DWS/BWI  
Edie Sprehn, DWS/BW-2  
Mary Tremain, DWS/BDS

### **GUESTS:**

Carol Medaris, WCCF

Vicky Selkove, Econ. Justice Institute

**RECORDER:** Jude Morse

### **Welcome**

Bill Clingan welcomed W-2 agencies and guests.

### **Review of September Minutes**

The discussion moved to the next topics without any suggested edits to the draft minutes.

### **Various Brief Updates**

#### **Monthly W-2 Agency Report**

Bill Clingan reviewed a preliminary draft format for a monthly report on each W-2 agency's caseload, financial and summary data. DWS is planning to compile a report each month to show DWS key data on one page for each W-2 agency.

Bill asked for any suggestions on the draft report and acknowledged that what's included needs to be limited to fit in a one page format. W-2 agency representatives made several suggestions. Additional suggestions may be sent to Nancy Buckwalter.

#### Job Development/Job Placement Symposium

Glenn Olsen presented a brief overview of the Job Development/Job Placement Symposium to be scheduled in January or February 2005. The Symposium is being planned by DWS and the target audience is practitioners. A W-2 agency representative recommended inviting W-2 agency and job site staff.

#### Administrator's Memo on Worker's Compensation

Ron Hunt reported that DWS Administrator's Memo #04-27 on Worker's Compensation Premiums was issued mid-October. The Memo announced a premium holiday during Calendar Year 2004 for W-2 agencies that are participating in the Worker's Compensation (WC) Statewide Program.

#### W-2 C&I Workgroups Draft

Jude Morse presented a brief overview of the W-2 C&I Workgroups draft. The draft includes workgroup meeting schedules and workgroup members, and shows the Wisconsin Counties Human Services Association (WCHSA) appointments to the workgroups. As suggested by a W-2 agency representative, the draft will be distributed electronically to all W-2 agencies.

#### JFC Meeting on Additional W-2 Funding

Bill Clingan reported that a meeting of the Joint Committee on Finance (JFC) has not been scheduled yet to address DWD's request for additional W-2 funding.

Bill also reported that recently DWD received notice of a \$10.8 million Temporary Assistance for Needy Families (TANF) Performance Bonus from the federal Department of Health and Human Services (DHHS). Bill noted that DWD does not have immediate access to the Performance Bonus funding, so he advised W-2 agencies to not plan on being able to access these funds soon, however DWD hopes the funds will be available in the next state fiscal year.

#### ASSET 3.0 Update

Pat McDonnell presented a Power Point presentation on ASSET 3.0 and he distributed copies of the Power Point and an overview document. Pat reported that ASSET 3.0 and CARES will be connected. DWS expects ASSET 3.0 will provide better customer service, provide better partner support, and lower costs.

#### Release of W-2 Additional Funding Update

Nancy Buckwalter presented an update on the W-2 Plan Modifications process. Forty-four W-2 agencies submitted W-2 Plan Modifications and DWS has approved the majority of these Plan Modifications. Agencies with approved Plan Modifications will receive an approval letter from DWS soon and DWS plans to issue W-2 Contract Amendments within the next month to release W-2 additional funding to agencies with approved Plans. DWS central and regional office staff is continuing to work with the few W-2 agencies that do not have DWS's approval yet on their Plan Modifications. Nancy thanked agencies for their excellent work in developing W-2 Plan Modifications, including measurable outcomes.

#### Hmong Refugee Resettlement Update

Sue Levy presented an update on Hmong Refugee Resettlement and she distributed two documents: Table of New Hmong W-2 and RCA Cases by County as of 9/04; and Actual and Estimated Hmong Arrivals. Sue reported that September was busier than previously planned for Hmong Refugee arrivals, however overall projections are still accurate. DWD has applied for various additional funding opportunities from the federal Office of Refugee Resettlement (ORR), however Sue clarified that W-2 benefits are not an allowable cost for funding from ORR. DWD plans on applying for additional funding for refugee services, and some local agencies are applying also. These applications are due by February 28, 2005.

**Child Care Update**

Laura Saterfield reported on the Quality Counts Taskforce and distributed an Overview of Proposed Quality Indicators. Laura reviewed the document including how Group Child Care Centers and Family Child Care Programs earn points, and an overview of the Proposed Tiered Reimbursement System.

**DWS TANF Forum Update**

Bill Clingan reported that DWS still is planning to launch a DWS TANF Forum, although the group's name may be revised. The first meeting will be scheduled in the next few months.

**Best Practices: Cost Effective Staffing and Services**

Marilyn Putz from the Kaiser Group (Walworth County W-2) and then Cindy Sutton and Sharon Oldenburg from Rock County presented Power Point presentations on the cost savings strategies implemented by their agencies.

**Suggestions for Agenda Topics for Future Meetings**

The following topics were suggested for future C&I meetings:

- Literacy and Numeracy goals;
- W-2 Performance Standards;
- Right of First Selection (RFS);
- W-2 T Workgroup update, including any discussion about possibly developing a fifth W-2 tier.

**Next Meeting Date:**                      **November 19, 2004, 10:00 a.m.- 12:00 noon**  
   **201 East Washington Avenue, Room D203, Madison, Wisconsin**